



Our Water. Our Future. Our Choice.

The purposes of the District include planning for and facilitating the long-term conservation, development, protection, distribution, management, and stabilization of water rights and water supplies for domestic, irrigation, power, manufacturing, municipal, recreational and other beneficial uses, including the natural stream environment, in a cost-effective way to meet the needs of the residents and growing population of Cache County.

[www.cachewaterdistrict.com](http://www.cachewaterdistrict.com)

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## **CACHE WATER DISTRICT BOARD OF TRUSTEES MEETING MINUTES January 9, 2023**

The Cache Water District Board of Trustees convened for a regular meeting on Jan. 9, 2023, at 5:30 p.m. in the Cache County Historic Courthouse Council Chambers, 199 North Main Street, Logan, Utah.

### **MEMBERS OF THE BOARD IN ATTENDANCE:**

Scott Clark - Logan #2 Council District  
Jared Clawson – At-Large Position  
Jonathan Hardman – South Council District  
Kirt Lindley – At-Large Position  
Max Pierce – North Council District  
Bret Randall – Northeast Council District  
Brett Roper – At Large Position  
Jeannie Simmonds – Logan #1 Council District  
Regan Wheeler – Agricultural Representative

### **NEW MEMBERS OF THE BOARD IN ATTENDANCE:**

Mark Anderson – Logan #3 Council District  
Jeff Ostermiller - Logan #2 Council District  
Beth Neilson – Southeast Council District

### **ATTENDANCE:**

Nathan Daug, Jess Bradfield, Rep. Casey Snider, Jeff Ostermiller, Sarah Null, Mike Brown, Ann Neville, Jaimi Butler, Steven Wood, Debbie Zilles

### **CALL TO ORDER**

Chairman Hardman called the meeting to order at 5:30 p.m.

The meeting agenda, with the addition of the 2023 leadership selection, and the minutes from December 5, 2022, were approved.

**ACTION: Motion by Mr. Randall to approve the agenda and the minutes as submitted. Seconded by Mr. Clark. The motion was approved unanimously (9-0).**

Yea: Clark, Clawson, Hardman, Lindley, Pierce, Randall, Roper, Simmonds, Wheeler

**OATH OF OFFICE**

Cache County Recorder, Jess Bradfield, administered the oath of office to the newly elected board members Mark Anderson and Bethany Neilson and re-elected members Jon Hardman, Bret Randall, Kirt Lindley, and Regan Wheeler.

**SELECTION FOR LOGAN SEAT #2**

Scott Clark has moved, therefore, his position representing Logan #2 Council District was opened. Two candidates applied – Brett Ostermiller and Sarah Null. They were invited to the podium to introduce themselves.

Jeff Ostermiller has been working for the Division of Water Quality for 20 years. During his time, he has managed several water quality programs, including monitoring, assessments, and water quality standards development. He now works as a Senior Scientist for the Division. Projects he has worked on that would be relevant to this position include things associated with the Great Salt Lake and projects that have had controversial issues. He believes good policy is based on facts. He can be helpful with water banking and water reuse issues. He is currently working on developing geospatial tools to make better-informed decisions about environmental flows and water leasing. He has lived in Logan since 1998 and wants to find something within the community that could use his skills and expertise.

Sarah Null has lived in Logan for 12 years and is an Associate Professor at USU in the Department of Watershed Sciences. Her career and research have been about water management, specifically, ways to enhance and improve the environment and maintain human water uses in cities and agriculture. She is interested in helping shape Utah’s water future, specifically with this Board and within Cache Valley. She would like to find ways to help maintain the environment and agricultural values during growth.

Ballots by Board members were turned into Debbie Zilles for a count. Jeff Ostermiller received 6 votes, and Sarah Null received 5 votes. Jeff Ostermiller was given the oath of office and took his seat on the board.

The Board thanked Mr. Clark for his years of service.

**PUBLIC COMMENT**

Jaimi Butler has edited a book about the biology of the Great Salt Lake. She moved to Cache Valley 18 months ago and has realized how little conversation there is between Salt Lake and the Bear River. She is starting some outreach events, sponsored by UPR and Stokes Nature Center to help facilitate ongoing discussions. The first event will be Sunday, February 5 at Noon at Steep Mountain Farm in Wellsville. She will send more information to Mr. Daugs to email out to the Board members.

## **FINANCIAL REPORT**

[- See Attachment 1 -](#)

Ms. Simmonds provided an overview of the reports provided. She noted property tax receipt and grant funding can flow through multiple years. The P&L detail sheet shows a deficit, however, that was anticipated and projected at the start of the year when it was determined that part of the reserves would be used. The November detail sheet shows monthly expenses. In 2021 \$275,000 was budgeted for property taxes and the District had received \$201,457.92 by the end of that year. In 2022, \$252,000 was budgeted and \$142,814 has been received. Mr. Daugs noted that funds are received for the amount budgeted, however, it may take multi years. Ms. Simmonds noted that the retirement benefit (salary/benefits) may go up \$120/year beginning July 1, 2023, however, that should be within what has been budgeted. She pointed out that an audit should be scheduled for this spring (for the last FY).

## **2023 LEADERSHIP SELECTION**

### Chairman

Mr. Clawson nominated Jon Hardman, seconded by Mr. Wheeler.

Ms. Simmonds nominated Max Pierce, seconded by Mr. Randall

A motion to cease nominations was made by Mr. Randall and seconded by Mr. Lindley.

The vote to select Mr. Pierce to serve as Chairman was passed 10-1.

### Vice-Chairman

Ms. Simmonds nominated Jared Clawson, seconded by Mr. Lindley. The vote to select Mr. Clawson to serve as Vice-Chair was unanimous 11-0.

### Treasurer

Mr. Hardman nominated Jeannie Simmonds, seconded by Mr. Clawson. The vote to select Ms. Simmonds to serve as Treasurer was unanimous 11-0.

Mark Anderson and Brett Ostermiller were selected to sign checks. Ms. Simmonds will start that process for them.

Ms. Simmonds asked Chairman Hardman to sign off on the 2022 Fraud Risk Assessment when it is completed.

## **CALENDAR EVENTS**

- Jan. 11 – Utah Water Task Force @ 1:30 p.m.
- Jan. 11 – Weber River Confluence & Great Salt Lake Advisory Council
- Jan. 13 – Ag. Water Optimization @ 10:00 a.m.
- Jan. 16 – APO Mtgs @ 5:30 p.m. (Cloud Seeding & Secondary Irrigation)
- Feb. 6 – Regular Board Meeting
- Feb. 27- Mar. 3 – Rural Water Conference in St. George
- Mar. 6 – Regular Board Meeting
- Mar 8 – Northern Utah Water Users Conference 8:00 a.m. – 4:00 p.m.
- Mar. 20-23 – Utah Water Users

## **MANAGER'S REPORT**

### **PL-566 PROJECT UPDATES**

No new status updates, still waiting for funding to be approved for the Logan River and Wellsville/Mendon to begin the EIS process. NRCS should be finalizing the paperwork. Mr. Daugs reviewed the current PL-566 (Watershed Protection and Flood Prevention Act-Public Law 835-566) projects and processes for the new board members. He will research for Mr. Roper where the change from EA to EIS and/or FONSI is posted for public comments.

The Porcupine Watershed application for PL-566 was submitted a year ago and is in the Preliminary Investigation Feasibility Report (PIFR) stage of the process.

### **BENEFITS OF BEAR RIVER UPDATE**

There have been a few submissions received (to work on the update). The next step will be reviewing the applications and determining how to move forward. BRAG sent Mr. Daugs the matrix they use for evaluation. He will email it out to board members for review.

## **APO REPORT**

No reports from last month. The next meeting will be on Jan. 16 for Cloud Seeding and Secondary Irrigation.

## LEGISLATIVE UPDATE – Rep. Casey Snider

Rep. Snider said water will be a big topic this legislative session. There will be significant financial investment put into water issues. Water will likely have more funding than any other infrastructure component. There is discussion about modifications to the secondary water metering bill. One of the bills that he will be running is a way to figure out how those that recreate can help pay for infrastructure improvements. Another bill will deal with the Bear River Compact to change the point of contact from Water Resources to the State Engineer (or someone with a technical background) for discussions and negotiations with the other states. This would be a small tweak of the law, but for our District, it has huge implications. Some pushback on this seems to be largely related to heritage rather than substance. Other bills may be related to shepherding of water, liability legislation for canal companies, and urban conservation (e.g. “Flip the Strip” program). The bulk of the funding will be for ag water optimization. He encouraged members to pay attention to the session and call him with any questions or concerns.

### Q&A

Mr. Randall said secondary metering places a great financial burden on small canal companies. Rep. Snider agreed and recognizes that the law needs to be adjusted. It is important to measure water and he is supportive of the principle; however, he recognizes that there is a need for some modification to address the logistics.

Ms. Simmonds asked for the definition of “water investment”. Rep. Snider said it will be a multi-faceted strategy that may involve infrastructure (pipelines, dams), as well as contemplating potential leasing of water to contribute to the Great Salt Lake in hopes of pushing salinity down to avoid ecological consequences.

Chairman Hardman asked about the idea of the Great Salt Lake needing an infusion of 2.5 million ac-ft of water and how this could affect the Bear River area. Rep. Snider is a proponent of and believes in the value of the GSL and the need to save it, however, it should be through collaboration and cooperation. The immediate problem is triaging the lake to bring salinity down.

Mr. Lindley asked how to keep ahead of the evaporation of the lake. Rep. Snider said the solution will have to be multi-faceted. The north arm of the lake, which has no significant wildlife (outside of a pelican nesting colony) is where the bulk of the evaporation occurs, cutting that arm off may be a good solution to help stabilize salinity.

Ms. Neilson asked about water shepherding. Rep. Snider said he has not seen the bill yet, however, it is meant to ensure that procured water ends up where it needs to be, but he is not aware of the specifics.

Jamie Butler would like to encourage individuals to think about the nuances of closing the north arm of the GSL.

**OTHER**

Mr. Daugs asked members to send in ideas for future meeting presentations.

Chairman Hardman pointed out that he would like an annual report completed for legislators to have.

**ADJOURN**

The meeting adjourned at 7:05 p.m.

Next Meeting: February 6, 2023

**-Attachment 1-**

**Cache Water District  
Profit & Loss Budget vs. Actual  
January through December 2022**

4:13 PM  
01/09/23  
Cash Basis

	Jan - Dec 22	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Cache County Property Taxes	142,814.15	275,000.00	-132,185.85
PL-566 Watershed Grant	142,348.09	400,000.00	-257,651.91
<b>Restricted Income</b>			
Northern Utah Water Conference	1,000.00		
Restricted Income - Other	22,658.10		
<b>Total Restricted Income</b>	23,658.10		
<b>Wellsville Mendon Study</b>	378,852.38	600,000.00	-223,147.62
<b>Total Income</b>	685,672.72	1,275,000.00	-589,327.28
<b>Gross Profit</b>	685,672.72	1,275,000.00	-589,327.28
<b>Expense</b>			
<b>Office</b>			
Bank Charges	35.00		
Insurance and Bonding	0.00	5,000.00	-5,000.00
Office Supplies	859.98	2,000.00	-1,140.02
Publications	0.00	4,500.00	-4,500.00
Rent	0.00	5,500.00	-5,500.00
<b>Technology</b>			
Cell Phone	477.92		
Computer and printer	325.61		
Technology - Other	0.00	3,000.00	-3,000.00
<b>Total Technology</b>	803.53	3,000.00	-2,196.47
<b>Vehicle</b>			
Fuel	0.00	2,500.00	-2,500.00
Vehicle - Other	0.00	50,000.00	-50,000.00
<b>Total Vehicle</b>	0.00	52,500.00	-52,500.00
<b>Total Office</b>	1,698.51	72,500.00	-70,801.49
<b>Outreach</b>			
Conservation	13,500.00	25,000.00	-11,500.00
Dues	2,640.00	2,500.00	140.00
Northern Utah Water Conference	2,258.25		
Sponsorships	539.98	2,500.00	-1,960.04
Training	2,328.87	6,000.00	-3,673.13
Website	0.00	2,000.00	-2,000.00
<b>Total Outreach</b>	21,265.08	38,000.00	-16,734.92

4:13 PM  
 01/09/23  
 Cash Basis

**Cache Water District**  
**Profit & Loss Budget vs. Actual**  
 January through December 2022

	Jan - Dec 22	Budget	\$ Over Budget
<b>Personnel</b>			
Salary and benefits	108,662.51	135,000.00	-26,337.49
Travel and Mileage	6,082.12	5,000.00	1,082.12
Workers Compensation	54.03		
<b>Total Personnel</b>	<u>114,798.66</u>	<u>140,000.00</u>	<u>-25,201.34</u>
<b>Professional Fees</b>			
Administrative	600.00	1,500.00	-900.00
Attorney Services	885.00	30,000.00	-29,115.00
Audit	0.00	7,000.00	-7,000.00
Financial Services	404.00	10,000.00	-9,596.00
<b>Total Professional Fees</b>	<u>1,889.00</u>	<u>48,500.00</u>	<u>-46,611.00</u>
<b>Project funding</b>			
Bear River Development	5,544.20		
Cloud Seeding	45,318.19	50,000.00	-4,683.81
Water Acquisition	0.00	30,500.00	-30,500.00
Water Studies			
PL566 Logan River	286,245.00	400,000.00	-113,755.00
Wellsville/Mendon Irrigation	399,574.55	600,000.00	-200,425.45
Water Studies - Other	3,502.44	150,000.00	-146,497.56
<b>Total Water Studies</b>	<u>689,321.99</u>	<u>1,150,000.00</u>	<u>-460,678.01</u>
<b>Total Project funding</b>	<u>740,182.38</u>	<u>1,230,500.00</u>	<u>-490,317.62</u>
<b>Total Expense</b>	<u>879,833.63</u>	<u>1,529,500.00</u>	<u>-649,666.37</u>
<b>Net Ordinary Income</b>	<u>-194,160.91</u>	<u>-254,500.00</u>	<u>60,339.09</u>
<b>Net Income</b>	<u><u>-194,160.91</u></u>	<u><u>-254,500.00</u></u>	<u><u>60,339.09</u></u>



4:13 PM  
 01/09/23  
 Cash Basis

**Cache Water District**  
**Profit & Loss Budget vs. Actual**  
 January through December 2022

	% of Budget
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Cache County Property Taxes	51.9%
PL-566 Watershed Grant	35.6%
<b>Restricted Income</b>	
Northern Utah Water Conference	
Restricted Income - Other	
<b>Total Restricted Income</b>	
Wellsville Mendon Study	62.8%
<b>Total Income</b>	53.8%
<b>Gross Profit</b>	53.8%
<b>Expense</b>	
<b>Office</b>	
Bank Charges	
Insurance and Bonding	0.0%
Office Supplies	43.0%
Publications	0.0%
Rent	0.0%
<b>Technology</b>	
Cell Phone	
Computer and printer	
Technology - Other	0.0%
<b>Total Technology</b>	28.8%
<b>Vehicle</b>	
Fuel	0.0%
Vehicle - Other	0.0%
<b>Total Vehicle</b>	0.0%
<b>Total Office</b>	2.3%
<b>Outreach</b>	
Conservation	54.0%
Dues	105.6%
Northern Utah Water Conference	
Sponsorships	21.6%
Training	38.8%
Website	0.0%
<b>Total Outreach</b>	56.0%

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 01/09/23  
 Cash Basis

**Cache Water District**  
**Profit & Loss Budget vs. Actual**  
 January through December 2022

	% of Budget	
<b>Personnel</b>		
Salary and benefits	80.5%	
Travel and Mileage	121.6%	
Workers Compensation		
<b>Total Personnel</b>	82.0%	
<b>Professional Fees</b>		
Administrative	40.0%	
Attorney Services	3.0%	
Audit	0.0%	
Financial Services	4.0%	
<b>Total Professional Fees</b>	3.9%	
<b>Project funding</b>		
Bear River Development		
Cloud Seeding	90.6%	
Water Acquisition	0.0%	
Water Studies		
PL566 Logan River	71.6%	
Wellsville/Mendon Irrigation	86.6%	
Water Studies - Other	2.3%	
<b>Total Water Studies</b>	59.9%	
<b>Total Project funding</b>	60.2%	
<b>Total Expense</b>	57.5%	
<b>Net Ordinary Income</b>	76.3%	
<b>Net Income</b>	76.3%	